

**LATROBE CITY COUNCIL
MONDAY, NOVEMBER 9, 2020
LATROBE, PENNSYLVANIA**

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence. The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri – present
Eric Bartels – present
Robert Forish –absent
Jim Kelley – via web
Ralph Jenko – via web
Christine Weller – present
Mayor Rosemarie Wolford – present

Also present were the following: John Greiner, Solicitor; John Sleasman, Police Chief; and Scott Wajdic, Public Works Director; Ann Powell, Code Enforcement Officer; Mike Gray, City Manager; Roxanne Shadron, City Secretary.

Mr. Bartels moved to adopt the October 13, 2020 regular meeting minutes and October 26 special meeting minutes second by Mr. Baldonieri 6-0.

BILLS PRESENTED FOR PAYMENT

Total Expenses	\$505,333.17
Total Payroll	132,015.09
GRAND TOTAL	\$637,348.23

Mr. Baldonieri moved to approve the reports and bills as presented for payment, second by Mr. Kelley. 6-0.

CITIZENS' REQUESTS (related to agenda) - None

COMMITTEE REPORTS

Finance Committee – (Kelley, Wolford) Mike stated they have reviewed the draft budget and will have a more definite draft budget prior to next month's meeting.

Public Safety and Fire Committee – (Forish, Kelley) No report.

Public Works Committee – (Baldonieri, Bartels) No report.

Personnel Committee – (Baldonieri, Wolford) No report.

Events Committee – (Weller) No report.

GLSD Student Showcase Committee – No report.

BOARD/AUTHORITY – Skip reported that they have openings at Latrobe Municipal Authority for laborer and operator. More information and application can be found on their website.

REPORTS OF CITY OFFICERS FROM SEPTEMBER 2020

Treasurer's Report See attachment "A"

Police Report See attachment "B"

Public Works Report See attachment "C"

Fire Report See attachment "D"

Code Report See attachment "E"

Tax Collector's Report See attachment "F"

DEPARTMENT REPORTS

Public Works Department

Public Works Director, Scott Wajdic reported the 2020 Paving is complete. The sidewalk phase started today in the downtown project and all the supplies for it are in. Leaf Collection has started and will continue depending on weather and manpower. Stopping trucks going the wrong way working with Police Department and putting up more signs. Lastly, we have received the new excavator and implemented the new credit card system and register.

Police Department – Police Chief, John Sleasman reported on October 12, 2020 he attended a Round Table with Representative John Joyce and other representatives regarding the drug issues and teaming together with Representative Joyce providing more funding. Mr. Gray and himself have been working with local leaders for more cameras in the City.

Fire Department– Fire Chief, John Brasile addressed Mr. Baldonieri regarding a neighbor's fire pits, that he did visit the resident and informed him that there are items such as plywood that are not permitted to be burnt in the pit. The resident stated that he has not and was not burning the plywood that it was just piled there. Property at 1701 Jefferson Street was owned by Fred Crocker and he has passed and his widow would like to sale the property to the City of Latrobe Fire Department at a price Chief, Brasile cannot refuse, so he would like to get with City Manager, Mike Gray and City Solicitor, John Greiner to have this taken care of.

Planning/Development/Code Enforcement –Code Enforcement Officer, Ann Powell had no report at this time.

PUBLIC WORKS DEPARTMENT

RESOLUTION 2020-58

A Resolution to Awarding the Contract to North East Attachment, LLC as low bidder for the Purchase of an Excavator Hydraulic Shear Attachment. Mr. Bartels moved to adopt this resolution seconded by Mr. Baldonieri. Vote 6-0.

POLICE DEPARTMENT

RESOLUTION 2020-59

A Resolution to Approving an Agreement with Mutual Aid Ambulance Service, Inc. Mr. Baldnieri moved to adopt this resolution seconded by Mrs. Weller. Vote 6-0.

ADMINISTRATION AND FINANCE DEPARTMENT

RESOLUTION 2020-60

A Resolution to Ratify the Continuation of Declaration of State of Emergency. Mrs. Weller moved to adopt this resolution seconded by Mr. Kelley. Vote 6-0

A Motion Authorizing City Manager to Advertise and Seek Bids for Janitorial Services at the City Municipal Building. Mr. Baldonieri moved to adopt the motion seconded by Mrs. Weller. 6-0

A Motion to table Motion Authorizing City Manager to Advertise and Seek Bids for Sale of Real Property Located Behind 1100 Ligonier Street Lot PB. Mr. Bartels moved to adopt the motion seconded by Mr. Baldonieri. 6-0

A Motion Authorizing City Solicitor to Review Service Agreement between Latrobe Municipal Authority, City of Latrobe, Unity Township, Derry Township, Youngstown, and Unity Township Municipal Authority. Mrs. Weller moved to adopt this resolution seconded by Mr. Baldonieri. Vote 6-0

PLANNING AND DEVELOPMENT DEPARTMENT

RESOLUTION 2020-61

A Resolution Approving the Lot Consolidation Plans for O'Reilly Automotive. Mr. Baldonieri moved to adopt this resolution seconded by Mr. Kelley. 6-0

A Motion to Authorize City Solicitor to Research Norfolk Southern Easement at the Ligonier Street Railroad Underpass Through Lawyers Abstract of Greensburg. Mr. Baldonieri moved to adopt the motion seconded by Mrs. Weller. 6-0

UNFINISHED BUSINESS – None.

NEW BUSINESS – None.

OPEN FORUM FOR CITIZENS' REQUEST

Mrs. Laurie King reported that since mid-September she is being harassed by her backyard neighbor. They have put up a six-foot privacy fence and from guidance from the Police Department have obtained legal counsel to help with the civil matter of the property line as well as paid for a survey to be completed. The neighbor now has removed sod from their property on several occasions, on one of the occasions they called the police and they were to get back to them, which they did and then they were to call again, but did not and her husband called a few days later to 911 for an update and was told it is a civil matter. She feels it is vandalism, and would like to know why they did not hear from the police. Their attorney feels it is vandalism and trespassing. Police Chief, Sleasman that what is being describe is more like theft, he said to not hesitate to call 911 even if you feel it is petty as that is what needs done as an incident report is created. Mr. Batrels asked the chief if a preference could be done and the chief stated it could. Chief, Sleasman told the Kings to please stop and see him personally if they do not get a response when calling the department or if he can help in any other way. Mr. Bartels thanked the Kings for trying to do the right thing.

CITY MANAGER'S REPORT

City Manager, Mike Gray reported that the proposed budget will be ready for discussion prior to the December meeting. He is working with the foundation regarding BMP designs and location on Foundation property for the DEP Sediment Reduction Plan. The camera surveillance is being evaluated in downtown. Advised council on the Jet Jack project mishaps and the potential costs involved to the City.

MAYOR'S REPORT

Mayor Wolford thanked the folks in the office, police, public works, code enforcement-Ann. She reported that the Covid-19 numbers are up stressed for all to be safe and wear you masks and social distance. She wished all a Blessed and Happy Thanksgiving. Mrs. Weller mentioned about Trick or Treat, Mayor Wolford stated that the Trick or Treat went well and thanked Police Chief Sleasman and Fire Chief Brasile for their help with the event.

Regular Meeting of Council adjourned at 7:09 P.M with a motion by Mr. Bartels, seconded by Mr. Baldonieri
Approved 6-0.

Respectfully Submitted,

Roxanne Shadron
City Secretary