

**LATROBE CITY COUNCIL  
MONDAY, DECEMBER 14, 2020  
LATROBE, PENNSYLVANIA**

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:34 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence. The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri – via web  
Eric Bartels – via web  
Robert Forish –present  
Jim Kelley – via web  
Ralph Jenko – via web  
Christine Weller – via web  
Mayor Rosemarie Wolford – present

Also present were the following: John Greiner, Solicitor via web; John Sleasman, Police Chief; and Scott Wajdic, Public Works Director via web; Mike Gray, City Manager; and Roxanne Shadron, City Secretary.

Mr. Kelley moved to adopt the November 9, 2020 regular meeting minutes second by Mrs. Weller 7-0.

Mr. Baldonieri moved to adopt the November 23, 2020 special meeting minutes second by Mr. Bartels 7-0.

**BILLS PRESENTED FOR PAYMENT**

Total Expenses	\$359,599.67
Total Payroll	146,146.95
<b>GRAND TOTAL</b>	<b>\$505,746.62</b>

Mr. Kelley moved to approve the reports and bills as presented for payment, second by Mr. Jenko. 7-0.

**CITIZENS' REQUESTS (related to agenda) - None**

**COMMITTEE REPORTS**

Finance Committee – (Kelley, Wolford) Budget is done and ready to vote on.

Public Safety and Fire Committee – (Forish, Kelley) No report.

Public Works Committee – (Baldonieri, Bartels) No report.

Personnel Committee – (Baldonieri, Wolford) No report.

Events Committee – (Weller) Holly Jolly is a go.

GLSD Student Showcase Committee – No report, Student Showcase Award postponed due to recent Covid-19 inside attendance guideline.

**BOARD/AUTHORITY** – Mr. Bartels stated the Library is closed to the public and they are doing curbside pick-up. Mr. Baldonieri stated the Turkey Trot went well and they had about half attendance than prior years (525 compared to 963). The Annual Comedy Night is coming up and admission is \$25. The Polar Plunge has been canceled.

## **REPORTS OF CITY OFFICERS FROM SEPTEMBER 2020**

**Treasurer's Report** See attachment "A"

**Police Report** See attachment "B"

**Public Works Report** See attachment "C"

**Fire Report** See attachment "D"

**Code Report** See attachment "E"

**Tax Collector's Report** See attachment "F"

## **DEPARTMENT REPORTS**

Public Works Department – No Report.

Police Department – Police Chief, John Sleasman reported they are still taking in expired medication. They are still taking police applications through December 30, 2020. On December 16, 2020 Chief Sleasman and the department participated in the annual "Shop with a Cop" program at Walmart which started at 9 AM.

Fire Department– City Manager, Mike Gray reported for Fire Chief, John Brasile that on December 19, 2020 Santa will be going through town on a fire truck delivering treats.

Planning/Development/Code Enforcement –City Manager, Mike Gray reported for Code Enforcement Officer, Ann Powell that they have been working with Scenic Pittsburgh along with Mr. Kelley and Mr. Jenko on the City ordinance a section at a time. Mr. Jenko stated the first step is to compile and easier to read and understand single table.

## **POLICE DEPARTMENT**

### **ORDINANCE 2020-14**

An Ordinance Amending Section 256-61 of City Code of the City of Latrobe, County of Westmoreland, Commonwealth of Pennsylvania. Mr. Baldnieri moved to adopt this ordinance seconded by Mr. Jenko. Vote 7-0.

## **ADMINISTRATION AND FINANCE DEPARTMENT**

### **RESOLUTION 2020-64**

A Resolution to Ratify the Continuation of Declaration of State of Emergency. Mrs. Weller moved to adopt this resolution seconded by Mr. Kelley. Vote 7-0

### **RESOLUTION 2020-65**

A Resolution to Ratify Agreement with the Westmoreland County Transit Authority. Mr. Forish moved to adopt the motion seconded by Mr. Bartels. 6-0, with Mayor Wolford Abstaining.

### **RESOLUTION 2020-66**

A Resolution Approving an Agreement with Rolling Hills Industries. Mr. Kelley moved to adopt the motion seconded by Mrs. Weller. 7-0

### **ORDINANCE 2020-15**

An Ordinance Adopting the Budget for Fiscal Year 2021. Mr. Kelley moved to adopt this ordinance seconded by Mr. Jenko. Vote 7-0.

### **ORDINANCE 2020-16**

An Ordinance Fixing the Tax Rate for General City Purposes and Other Purposes for the Fiscal Year Beginning January 1, 2021 and Ending December 31, 2021. Mr. Bartels moved to adopt this ordinance seconded by Mr. Baldonieri. Vote 7-0.

### **ORDINANCE 2020-17**

An Ordinance Establishing Wages, Hours, and Fringe Benefits of Positions of the City of Latrobe for Fiscal Year 2021. Mrs. Weller moved to adopt this ordinance seconded by Mr. Kelley. Vote 7-0.

### **RESOLUTION 2020-67**

A Resolution Approving the Payroll Letter Agreement Between the City of Latrobe and Christopher T. Pakos, CPA. Mrs. Weller moved to adopt the motion seconded by Mr. Bartels. 7-0

A Motion Approving City Council Meeting Schedule for the Fiscal Year 2021. Mr. Baldonieri moved to adopt the motion seconded by Mr. Bartels. Vote 7-0

### **RESOLUTION 2020-68**

A Resolution Approving Lease with State Representative Jason Silvis for Office Space. Mr. Baldonieri moved to adopt this resolution seconded by Mr. Jenko. 7-0

## **PLANNING AND DEVELOPMENT DEPARTMENT**

### **ORDINANCE 2020-18**

An Ordinance Amending City of Latrobe Code Chapter 256, Vehicles and Traffic. Mr. Kelley moved to adopt the ordinance seconded by Mrs. Weller. Vote 7-0.

### **RESOLUTION 2020-69**

A Resolution Approving Cooperation Agreement with Derry Borough for Code and Zoning Officer.

Mr. Bartels moved to table Resolution 2020-69 seconded by Mr. Jenko. 7-0

A Motion to Authorize City Manager to advertise for the Position of Code and Zoning Officer. Mrs. Weller moved to adopt the motion seconded by Mr. Baldonieri. 7-0

### **RESOLUTION 2020-70**

A Resolution Approving the Sales Agreement of Property Located at 311 Spring Street, Map Id #15-03-10-0-288. Mr. Baldonieri moved to adopt this resolution seconded by Mr. Kelley. 7-0

**UNFINISHED BUSINESS** – City Manager, Mike Gray provided an update on the Arle Grant Project stating they met with Gibson-Thomas Engineering to update the plans which were submitted to PennDot for approval and he is hoping it is approved as soon as possible. The Grant was in the amount of \$122,000 with no matching requirement.

**NEW BUSINESS** – Mrs. Weller suggested to do a resolution or proclamation for Representative Petrarca and everyone agreed and that Mr. Kelley should create. Mrs. Weller also commented that the city decorations look great! Mr. Baldonieri stated you can vote Loyalhanna Creek on Trib-Live.

**OPEN FORUM FOR CITIZENS' REQUEST** - None

## **CITY MANAGER'S REPORT**

City Manager, Mike Gray thanked department heads for keeping the budget inline. Manager Gray reported that the Army Corp Sulfur Run Watershed Study, the grant funding of \$138,000 for them to do a hydraulic study to see the best course of action to reduce flooding which will be for a period of two years for Derry/Latrobe. There would be no shared costs for both municipalities.

## **MAYOR'S REPORT**

Mayor Wolford echoed what Mrs. Weller said and commend the staff and department heads saying “It’s been a rough year for everyone for a lot of reasons. I don’t think anybody has been untouched by the coronavirus. Be safe, wear your mask, and follow the guidelines. Most importantly Be Kind!”

Regular Meeting of Council adjourned at 7:14 P.M with a motion by Mr. Bartels, seconded by Mrs. Weller  
Approved 7-0.

Respectfully Submitted,

Roxanne Shadron  
City Secretary