

**LATROBE CITY COUNCIL  
MONDAY, SEPTEMBER 14, 2020  
LATROBE, PENNSYLVANIA**

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:31 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence. The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri – present  
Eric Bartels – present  
Robert Forish –present  
Jim Kelley – via web  
Ralph Jenko – via web  
Christine Weller – present  
Mayor Rosemarie Wolford – present

Also present were the following: John Greiner, Solicitor; John Sleasman, Police Chief; and Scott Wajdic, Public Works Director; John Brasile, Fire Chief, Ann Powell, Code Enforcement; Mike Gray, City Manager; Roxanne Shadron, City Secretary.

Mrs. Weller moved to adopt the August 10, 2020 meeting minutes second by Mr. Baldonieri Vote 7-0.

Mrs. Weller moved to adopt the August 24, 2020 Special meeting minutes second by Mr. Baldonieri Vote 7-0.

**BILLS PRESENTED FOR PAYMENT**

Total Expenses	\$204,113.76
Total Payroll	131,299.32
<b>GRAND TOTAL</b>	<b>\$335,413.08</b>

Mr. Kelley moved to approve the reports and bills presented for payment, second by Mr. Forish. Vote 7-0.

Mr. Bartels questioned why the total was so high last month and Mr. Gray stated he would look into, but thought it was due to the obligation bond payment for the parking garage.

**CITIZENS' REQUESTS (related to agenda) - None**

**COMMITTEE REPORTS**

Finance Committee – (Kelley, Wolford) Mike emailed out three separate draft budgets to the Finance Committee and will have more discussion on them in October.

Public Safety and Fire Committee – (Forish, Kelley) No report.

Public Works Committee – (Baldonieri, Bartels) No report.

Personnel Committee – (Baldonieri, Wolford) No report.

Events Committee – (Weller) No report.

GLSD Student Showcase Committee – No report.

**BOARD/AUTHORITY** – No Authority report. Library is working on a grant to extend Wi-Fi.

## **REPORTS OF CITY OFFICERS FROM AUGUST 2020**

**Treasurer's Report** See attachment "A"

**Police Report** See attachment "B"

**Public Works Report** See attachment "C"

**Fire Report** See attachment "D"

**Code Report** See attachment "E"

**Tax Collector's Report** See attachment "F"

## **DEPARTMENT REPORTS**

### Public Works Department

Public Works Director, Scott Wajdic reported he had Wyoming Electric cease the underground boring to prevent and further service issues, the bases poured on Main Street, Alexander and Deport Streets etc., once completed they will work on the ADAs. They have three (3) problem spots, Chestnut, Spring, and Ligonier Street. Mary Street project kicked off on Tuesday, and paving to start in two (2) weeks.

Police Department – Police Chief, John Sleasman reported they increased DUI Taskforce patrol thanks to the generous support of state grant. Westmoreland County Housing Authority patrol is going fantastic with decreased calls and feels their presence there is a deterrent. Mandatory AED/CPR First Aid training is scheduled for Wednesday, September 16, 2020 at 4 PM for the Police Department and optional for the Administrative Department to recertify every two (2) years.

Fire Department – Fire Chief, John Brasile reported they started the Public Address System, that was removed a while back with a siren test every Saturday, so we need to involve the media to inform the public. Fire Extinguisher training will be coming up next month.

Planning/Development/Code Enforcement – Code Enforcement Officer, Ann Powell had no report at this time.

A Motion to Amend the Agenda to add Resolution 2020-52. Mr. Kelley moved to adopt this motion seconded by Mr. Forish. Vote 7-0.

## **POLICE DEPARTMENT**

A Motion tabling Resolution 2020-44 Approving Agreement with the Mutual Aid Ambulance Service, Inc to the next meeting. Mr. Bartels moved to adopt this motion seconded by Mr. Kelley. Vote 7-0

## **ADMINISTRATION AND FINANCE DEPARTMENT**

### **RESOLUTION 2020-45**

A Resolution to Ratify the Continuation of Declaration of Emergency. Mrs. Weller moved to adopt this resolution seconded by Mr. Kelley. Vote 6-0, Mr. Baldonieri voting No.

A Motion Amending Ordinance Code to Remove Parking Authority from the Code. Mr. Baldonieri moved to adopt this motion second by Mrs. Weller. Vote 7-0

A Motion Amending Ordinance Chapter 256-58 Adding Top Level Parking Garage Unreserved Permit at Fifteen (\$15) dollars Per Month. Mr. Kelley moved to adopt this motion second by Mrs. Weller. Vote 7-0.

### **RESOLUTION 2020-46**

A Resolution Approving a Cooperation Agreement by and Between the City of Latrobe and the County of Westmoreland. Mr. Bartels moved to adopt this resolution seconded by Mr. Forish. Vote 7-0

## **PLANNING AND DEVELOPMENT DEPARTMENT**

### **RESOLUTION 2020-47**

A Resolution Appointing Ed Kubicek to the Planning Commission. Mr. Baldonieri moved to adopt this resolution seconded by Mr. Jenko. Vote 7-0

### **RESOLUTION 2020-52**

A Resolution Appointing Jim Berkey to the Zoning Hearing Board to term end of January 31, 2021. Mr. Kelley moved to adopt this resolution seconded by Mrs. Weller. Vote 7-0

### **RESOLUTION 2020-48**

A Resolution Approving an Agreement with Scenic Pittsburgh for Consulting Services. Mr. Kelley moved to adopt this resolution seconded by Mr. Jenko. Vote 7-0

### **RESOLUTION 2020-49**

A Resolution Approving Land Development Plan Requested by O'Reilly Automotive Stores, Inc. Mr. Baldonieri moved to adopt this resolution seconded by Mrs. Weller. Vote 7-0

There was discussion with Ryan Extrude, Engineer for O'Reilly regarding the moving of parking spaces from the front of the building to the back of the building, green space, impervious area, and delivery trucks. Then Peter Krahenbuhl with Simon CRE representing the developer answered questions on truck size being WB 55 trucks, the delivery routes to not cross traffic and load/unload at the back of the building from their parking lot with deliveries once a week, he reconfirmed what Ryan stated on the building, lot, green space, and impervious area. Plans to start the construction are projected for spring of 2021.

### **RESOLUTION 2020-50**

A Resolution Approving Land Development Plan Requested by Homes Build Hope. Mr. Forish moved to adopt this resolution seconded by Mr. Kelley. Vote 7-0

### **RESOLUTION 2020-51**

A Resolution Approving Agreement for Removal of a Mobile Home Located at 32 E. Monroe Street and Exoneration of Outstanding Taxes Due. Mr. Bartels moved to adopt this resolution seconded by Mr. Baldonieri. Vote 7-0

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS** – Trick or Treat on October 31, 2020 from four (4) to six (6) PM with no parade or treats at the firehall. Mr. Kelley mentioned about speaking with Mr. Gray on renting a skating rink at Christmas and Mr. Gray is looking into it.

**OPEN FORUM FOR CITIZENS' REQUEST** – Joan Engelhardt stated she spoke with Police Chief, John Sleasman regarding dogs at Legion Keener Park and enforcement. She spoke to Parks & Recreation, papers etc. and she would like to know if anything is going to be done. Mike commented that the police can enforce and try to do their best among calls, but more information and witnesses are needed. He stated that you would need to call 911 when there is a violation in process for the police to be able to enforce. Parks & Recreation can be contact as well. Parks & Recreation before and they directed her to call the Police Department. Confirmation was for Ms. Engelhardt to call 911 when she is a violation.

## **CITY MANAGER'S REPORT**

City Manager, Mike Gray reported all underpass agreements are signed by the contractors and work will start soon. The PA Small Water & Sewer Program grant in the amount of fifty-seven thousand dollars (\$57,000.00) will not be accepted by the US Army Corps of Engineers without the City remaining amount of seventy-eight thousand two hundred seven dollars (\$78,207.00) for the deferred maintenance cost for a total of one hundred thirty-five thousand two hundred seven dollars (\$135,207.00). Manager, Gray will work with Gibson-Thomas on maybe bidding the project out in 2021 after the Flood Pollutant Reduction fee is implemented, with the grant only good for a year.

## **MAYOR'S REPORT**

Mayor Wolford had no report.

Mrs. Weller questioned if there was anything new on the trains and the coal dust. Manager Gray stated he and Police Chief, Sleasman are trying to make contact and have not been successful.

Regular Meeting of Council adjourned at 7:39 P.M with a motion by Mr. Baldonieri, seconded by Mr. Bartels. Approved 7-0.

Respectfully Submitted,

Roxanne Shadron  
City Secretary