

**LATROBE CITY COUNCIL
MONDAY, MAY 11 , 2020
LATROBE, PENNSYLVANIA**

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence. The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri –via web
Eric Bartels – present via web
Robert Forish – present
Jim Kelley – via web
Ralph Jenko – via web
Christine Weller – via web
Mayor Rosemarie Wolford – present

Also present were the following: John Griener, Solicitor; John Sleasman, Police Chief; and Scott Wajdic, Public Works Director; Ann Powell, Code Enforcement via web; Mike Gray, City Manager; Roxanne Shadron, City Secretary.

Mr. Forish moved to adopt the April 13, 2020 meeting minutes second by Mrs. Weller. Vote 7-0.

Mr. Forish moved to adopt the April 27, 2020 special meeting minutes second by Mr. Kelley. Vote 7-0.

BILLS PRESENTED FOR PAYMENT

Total Expenses	\$200,724.96
Total Payroll	187,364.44
GRAND TOTAL	\$388,089.40

Mr. Baldonieri moved to approve the reports and bills presented for payment, second by Mrs. Weller. Vote 7-0.

CITIZENS' REQUESTS (related to agenda) - None

COMMITTEE REPORTS

Finance Committee – (Kelley, Wolford) No report.

Public Safety and Fire Committee – (Forish, Kelley) No report

Public Works Committee – (Baldonieri, Bartels) No report

Personnel Committee – (Baldonieri, Wolford) Mayor Wolford reported that Council held an executive session at 5:30 PM prior to meeting, items discussed were in compliance with the Pennsylvania Sunshine Law and were of personnel matters.

Events Committee – (Weller) No report.

GLSD Student Showcase Committee – (Bartels) Mr. Bartels reported they are prepared to present a student with an award. He has been in contact with the principal at the high school and a student has been selected. They are hoping to present at the regular meeting soon, but they are not sure if they are going to be able to meet in person by then.

REPORTS OF CITY OFFICERS FROM APRIL 2020

Treasurer's Report See attachment "A"

Police Report See attachment "B"

Public Works Report See attachment "C"

Fire Report See attachment "D"

Code Report See attachment "E"

Tax Collector's Report See attachment "F"

BOARD/AUTHORITY REPORTS – Skip from the authority reported all connection are made, patch work needs done on Lloyd to fix the road.

DEPARTMENT REPORTS

Public Works Department

Public Works Director, Scott Wajdic reported they are under normal operations, keeping an eye on the parking garage, patching roads, staying on Jet Jack, and business is still up at the transfer station.

Police Department – Police Chief, John Sleasman report that he does not have much, thanked the public, entire community for stepping up, they've really been supportive of the Police Department. What everyone is doing makes our jobs a little easier. They are on a three-day rotation, Chief Brasile has a crew coming up and sanitizing the cars, offices and equipment. Call volume is less, but seems like the calls are more serious now.

Fire Department– Fire Chief, John Brasile reported as Chief Sleasman stated we've been sanitizing the cars, offices, and fire department and I give Chuck McDowell a lot of credit as he gets up early in the morning to do so. "I'm just glad we can help our own city employees." Call volume is down by half of what it normally is, about 225 calls and probably be 425, but due to this pandemic crisis going on people are staying at home. The Fire Department participated in the parade for Autumn Mahoney on Saturday and it was a wonderful thing to see.

Planning/Development/Code Enforcement –Code Enforcement Officer, Ann Powell reported she sent a letter in February to the owner of the vacant trailer in need of repairs and nothing has been done and the 30-45 day has passed, the owner of the trailer is not the property owner. The property owner is trying to get rid of the trailer as well. Chief Sleasman and Code Enforcement Officer, Ann Powell are going to visit the property tomorrow, May 12, 2020. Mayor Wolford asked Ann Powell to put an email together of the process and what has been completed and what are the following steps.

POLICE DEPARTMENT

ORDINANCE 2020-08

An Ordinance Amending Section 256-53 of the City Code to remove two-hour parking on Jefferson and John Street and Minehan Avenue. Mr. Bartels moved to adopt this ordinance second by Mr. Kelley. Vote 7-0

RESOLUTION 2020-24

A Resolution Approving the Mutual Aid Agreement between the City of Latrobe and Ligonier Valley Police Department. Mr. Kelley moved to adopt this resolution second by Mr. Baldonieri. Vote 7-0

RESOLUTION 2020-25

A Resolution Authorizing City Manager to Sign any and all Documents for the 2021-2022 Impaired Driving Grant. Mr. Forish moved to adopt this resolution second by Mr. Kelley. Vote 7-0

PUBLIC WORKS DEPARTMENT

RESOLUTION 2020-26

A Resolution Awarding Tresco Paving Corporation as the Lowest Bidder for the 2020 CDBG Mary Street Project. Mr. Baldonieri moved to adopt this resolution second by Mrs. Weller. Vote 7-0

ADMINISTRATION AND FINANCE DEPARTMENT

RESOLUTION 2020-27

A Resolution Authorizing the City Manager to Seek Proposals for a Tax Anticipation Note. Mr. Bartels moved to adopt this resolution seconded by Mr. Kelley. Vote 7-0

RESOLUTION 2020-28

A resolution to Ratify the Continuation of the Declaration of Emergency to June 8, 2020. Mr. Kelley moved to adopt this resolution second by Mr. Jenko. Vote 6-1.

UNFINISHED BUSINESS - None

NEW BUSINESS – The restart of Parking enforcement will May 18, 2020, with the first week being informational and only warnings. The Municipal Building will remain closed.

Mr. Kelley pointed out the Westmoreland Clean Ways is open again.

Mr. Jenko reported the Primary elections on June 2, 2020, to receive a mail-in-rebate online at www.botespa.com by May 26, 2020.

Mr. Baldonieri thanked Police and Fire Departments for their participation in the parade for Father Dan. He announced that there will be a chicken and biscuit meal provided at the front of Holy Family Church on Thursday, May 14, 2020 from 5 PM until 100 meals are gone.

Chief Sleasman reported they are doing a pill take back (no liquids or needles) once a week at announced times at the Municipal Building while the building is closed

OPEN FORUM FOR CITIZENS' REQUEST – None

CITY MANAGER'S REPORT

City Manager, Mike Gray reported that Commonwealth signed the and executed the Multimodal Transportation Fund for the Underpass Rehabilitation Project awarding \$100,000 with a \$30,056 match.

He is working with Gibson-Thomas for bids to be advertised soon. Working n PEMA reimbursement for expenditures for COVID19 PPE, there is a minimum of \$3,300.00 must be incurred.

MAYOR'S REPORT

Mayor Wolford thanked all the employees, department heads, transfer station, fire department, and city manager for stepping up and getting things done and following the rules.

Mr. Kelley thanked the attendees for their attendance and participation.

Beth Straka thanked all that helped in the food/meal give a way.

Mayor Wolford read the resignation of Jen Jones from the Planning Commission Board. She also read a letter from Excelsior for our donation of a palette of water and electronic sign message thanking the front-line workers.

Regular Meeting of Council adjourned at 7:18 P.M with a motion by Mr. Baldonieri, seconded by Mr. Kelley. Approved 7-0.

Respectfully Submitted,

Roxanne Shadron
City Secretary