

**LATROBE CITY COUNCIL
MONDAY, APRIL 13, 2020
LATROBE, PENNSYLVANIA**

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence. The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri –present via web

Eric Bartels – present via web

Robert Forish – absent

Jim Kelley – via web

Ralph Jenko – via web

Christine Weller – via web

Mayor Rosemarie Wolford – present

Also present were the following: John Griener, Solicitor; John Sleasman, Police Chief; and Scott Wajdic, Public Works Director; Ann Powell, Code Enforcement via web; Mike Gray, City Manager; Roxanne Shadron, City Secretary.

Mrs. Weller moved to adopt the March 9, 2020 meeting minutes second by Mr. Baldonieri. Vote 6-0.

Mr. Baldonieri moved to adopt the March 16, 2020 Emergency meeting minutes second by Mr. Kelley. Vote 6-0.

Mrs. Weller moved to adopt the March 23, 2020 Special meeting minutes second by Mr. Bartels Vote 6-0

BILLS PRESENTED FOR PAYMENT

Total Expenses \$196,143.25

Total Payroll 189,781.85

GRAND TOTAL \$385,925.10

Mr. Bartels moved to approve the reports and bills presented for payment, second by Mrs. Weller. Vote 6-0.

CITIZENS' REQUESTS (related to agenda) - None

COMMITTEE REPORTS

Finance Committee – (Kelley, Wolford) No report.

Public Safety and Fire Committee – (Forish, Kelley) No report

Public Works Committee – (Baldonieri, Bartels) No report, meeting being rescheduled

Personnel Committee – (Baldonieri, Wolford) No report.

Events Committee – (Weller) No report.

GLSD Student Showcase Committee – (Bartels) No report, may not do this year. Eric to keep council updated.

REPORTS OF CITY OFFICERS FROM MARCH 2020

Treasurer's Report See attachment "A"

Police Report See attachment "B"

Public Works Report See attachment "C"

Fire Report See attachment "D"

Code Report See attachment "E"

Tax Collector's Report See attachment "F"

BOARD/AUTHORITY REPORTS – Skip from the authority reported no new report, they just started working again and doing concrete work.

DEPARTMENT REPORTS

Public Works Department

Public Works Director Scott Wajdic reported that waste collection is up, they are trying to get parking lots cleaned, and they are back to regular full work schedule.

Police Department

Police Chief Sleasman reported that the new police SUV is in service; week of April 6th they did a ham and food giveaway providing approximately one hundred needed meals, thanked council members, Mrs. Weller and Mr. Bartels for their assistance and Easter baskets and grass were donated, so baskets were made and handed out on Saturday April 11, 2020. Business compliance is very good as well as the parks, they have been quiet.

Fire Department

Fire Chief Brasile reported calls are down about approximately 120 calls which is a plus for all. Some members have gotten together keeping the social distancing and performed landscaping and moved the donated bench to the memorial.

Planning/Development/Code Enforcement –No report.

PUBLIC WORKS DEPARTMENT

A Motion authorizing Gibson-Thomas Engineering to prepare bid for the 2020 Hot Mix Paving Program. Mr. Kelley moved to adopt this resolution seconded by Mrs. Weller pending COVID-19 Closure and to be paid from Liquid Fuels. Vote 6-0

POLICE DEPARTMENT

RESOLUTION 2020-15

A Resolution Establishing a Handicap parking space at 601 Fairmont Street. Mr. Baldonieri moved to adopt this resolution seconded by Mr. Kelley. Vote 6-0

ADMINISTRATION AND FINANCE DEPARTMENT

ORDINANCE 2020-07

An Ordinance of the City of Latrobe, Westmoreland County, Commonwealth of Pennsylvania, Amending the City of Latrobe Code to create a Storm Water Management Department and the Managerial Storm Water Director position. Mr. Kelley moved to adopt this ordinance second by Mr. Baldonieri. Approved 6-0.

RESOLUTION 2020-11

A Resolution Approving the Appointment of Ann Powell as City of Latrobe Director of the Storm Water Management Department. Mr. Kelley moved to adopt this resolution seconded by Mr. Jenko. Vote 6-0

RESOLUTION 2020-12

A resolution Approving the Muni-Link Software License Agreement. Mr. Bartels moved to adopt this resolution second by Mr. Kelley with not signing waiting outcome of COVID-19. Approved 6-0.

RESOLUTION 2020-16

A resolution Approving the Extension of Declaration of State of Emergency to meeting of May 11, 2020. Mr. Kelley moved to adopt this resolution second by Mrs. Weller. Approved 6-0.

RESOLUTION 2020-17

A resolution Approving the Roadway Lighting Agreement, Agreement No. M12557900, Concerning Roadway Lighting on State Route 981. Mr. Bartels moved to adopt this resolution second by Mr. Baldonieri. Approved 6-0.

RESOLUTION 2020-18

A resolution Authorizing the City Manager, Michael Gray, to Manage City Funds in the PA Invest Fund. Mr. Jenko moved to adopt this resolution second by Mr. Baldonieri. Approved 6-0.

RESOLUTION 2020-19

A resolution Authorizing the City Manager, Michael Gray, to Seek Proposals for a Capital Line of Credit in the amount of \$350,000. Mr. Kelley moved to adopt this resolution second by Mr. Bartels. Approved 6-0.

RESOLUTION 2020-20

A resolution Approving Automated Red-Light Funding Grant Agreement. Mr. Jenko moved to adopt this resolution second by Mrs. Weller. Approved 6-0.

PLANNING AND DEVELOPMENT

RESOLUTION 2020-21

A resolution Approving the Latrobe Industrial Development Authority Seton Hill University Refinancing Project and Authorizing the Mayor to Execute the Approval for the Project. Mr. Bartels moved to adopt this resolution second by Mr. Baldonieri. Approved 6-0.

UNFINISHED BUSINESS

Mayor Wolford asked the status of the Pennsylvania Department of Transportation downtown project Manager Gray informed that both the lighting and underpasses projects have been suspended and he should receive an update in about a week. The Latrobe Municipal Authority contractor, Jet Jack are close to being done.

NEW BUSINESS

City Manager, Mike Gray mentioned about extending the due date for the garbage bills until May 31st from the current due date of April 30th. There was discussion of the SB841 as well that includes the extension of the discounted real estate tax due date from April 30th to August 31st and the at face due date to December 31st. Sente Bill 841 has not been passed and we will have to wait to see if it passes and what the County will do if it is passed before we decide what we can do. Further action may be taken at the Special Council Meeting on Monday, April 27, 2020 at 6:30 PM.

OPEN FORUM FOR CITIZENS' REQUEST - None

CITY MANAGER'S REPORT -

City Manager, Mike Gray reported that a depository for outside the Municipal Building to place payments in has been order and should arrive shortly. Manager, Gray provided brief information on the Small Business

Administration program and informed there is a link to all SBA information on the City's website. Mr. Gray thanked all employees for their dedication, hard work, and adjustments made to continue operations at the City.

MAYOR'S REPORT

Mayor Wolford added a point onto what Mike provided on the SBA, informing that she was on a call/web with some other local municipalities and Senator Casey which provided a lot of good information. Mayor Wolford read a Thank you card from the city employees to Council and she thanked the employees, department heads, and city manager. Excelsa was in need of bottled water and City Manager, Police Chief, Beth Starka and employee contacted Walmart and delivered to Excelsa. Mayor Wolford said "Stay home Stay Safe".

Mr. Baldonieri asked City Manager, Mike Gray if there was a city noise ordinance and he is to look into it and get back to council on it, as garbage collection in the early morning hours in a certain area of the city is causing some noise.

Regular Meeting of Council adjourned at 7:27 P.M with a motion by Mr. Kelley, seconded by Mr. Bartels. Approved 6-0.

Respectfully Submitted,

Roxanne Shadron
City Secretary