

LATROBE CITY COUNCIL
MONDAY, MAY 13, 2019
LATROBE, PENNSYLVANIA

Mayor Rosemarie Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Rosemarie Wolford asked all to rise for the Pledge of Allegiance.

Mayor Rosemarie Wolford asked all for a moment of silence.

The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri – present

Eric Bartels – present

Robert Forish – present

Ralph Jenko – present

Jim Kelley – present

Christine Weller – present

Mayor Rosemarie Wolford – present

Also present were the following: John Greiner, Partner/Associate Solicitor; Michael Gray, Director of Public Works/Interim City Manager; John Sleasman, Chief of Police; John Brasile, Fire Chief; and Ann Powell, Code Enforcement Officer.

Mr. Kelley moved to adopt the April 8, 2019 minutes, second by Mr. Baldonieri. Vote 7-0.

BILLS PRESENTED FOR PAYMENT

Total Expenses \$293,409.69

Total Payroll 138,251.21

GRAND TOTAL \$431,660.90

REPORTS OF CITY OFFICERS FROM MARCH 2019

Treasurer's Report

See attachment "A"

Police Report

See attachment "B"

Public Works Report

See attachment "C"

Fire Report

See attachment "D"

Code Report

See attachment "E"

Tax Collector's Report

See attachment "F"

Mr. Jenko moved to approve the reports and bills presented for payment, second by Mr. Forish. Vote 7-0.

CITIZENS' REQUESTS (related to agenda)

None.

COMMITTEE REPORTS

Finance Committee – Kelley, Wolford

No report.

Public Safety and Fire Committee – Forish, Kelley

No report.

Public Works Committee – Baldonieri, Bartels

No report.

Personnel Committee – Baldonieri, Jenko, Wolford

No report.

Events Committee – Weller

Mrs. Weller announced the weekly downtown merchant nights has been a success.

GLSD Student Showcase Committee – Bartels

Mr. Bartels stated that the award presentation will be moved to the next agenda prep session on May 28, 2019.

BOARD/AUTHORITY REPORTS

Latrobe Municipal Authority – No report.

Library Board – No report.

Parks & Recreation – No report.

Revitalization – No report.

DEPARTMENT REPORTS

Public Works Department – Mike Gray, Director of Public Works

- Schultheis Engineering provided an underground survey of the wiring issues, and provided an estimate of \$12,062 to repair the issues. While this is an unbudgeted expense, it would be reimbursable through Liquid Fuels.
- He received the price proposal from Gibson-Thomas to do the stormwater user fee to include the aerial study, with the total cost of \$8,800. This includes a study of residential, commercial, and tax-exempt properties. This is an unbudgeted item, and there was no time-frame given.
- Gibson-Thomas is in the final stages of preparing a bid for a compactor at the Transfer Station.
- Regarding PennDOT's traffic signal replacement project, there are between five (5) and ten (10) parking spots that will need to be eliminated along Ligonier Street for safety reasons. The handicap spots will be moved as compared to eliminated.

Police Department – John Sleasman, Chief of Police

- 1) Reported that an arrest was made on the BP robbery which occurred in March 2019.
- 2) The Harrison Avenue fire is being reviewed by the Latrobe Police Department along with the state fire marshals.

Fire Department – John Brasile, Fire Chief

- 1) Restated the Harrison Avenue fire investigation status.

Code Enforcement – Ann Powell, Code Enforcement Officer

- 1) Working on resident's lawn maintenance.
- 2) Attended a meeting regarding U.S. Army Corp of Engineers regarding the Floodplain Management Service Program, who would perform a free hydraulic study of the Sulfur Run, which would provide the tools to mitigate flooding issues in that area.
- 3) Per a question by Mrs. Weller, it was reported that there were still a few houses that need to be demolished

ADMINISTRATION AND FINANCE DEPARTMENT

ORDINANCE 2019-3

An ordinance of the City of Latrobe, County of Westmoreland and Commonwealth of Pennsylvania, establishing wages for selected positions of the City of Latrobe for fiscal year 2019. Mr. Kelley moved to enact this ordinance, second by Mr. Forish. Vote 7-0.

RESOLUTION 2019-18

A resolution of the City of Latrobe, Westmoreland County, approving the City Manager's employment agreement. Mr. Forish moved to adopt this resolution, second by Mr. Bartels. Vote 7-0.

RESOLUTION 2019-19

A resolution of the City of Latrobe, Westmoreland County, appointing a member to the Latrobe Zoning Hearing Board. Mr. Baldonieri moved to adopt this resolution, second by Mr. Jenko. Vote 7-0.

PUBLIC WORKS

Mr. Kelley made a motion, second by Mrs. Weller, to authorize the Solicitor to advertise notice of requests for bids for the repair and regular maintenance of the City of Latrobe parking Garage. Approved 7-0.

RESOLUTION 2019-20

A resolution of the City of Latrobe, Westmoreland County, approving the agreement with Eastern Elevator Service & Sales Company for the inspection and preventative maintenance of the parking garage and municipal building elevators. Mr. Bartels moved to adopt this resolution, second by Mr. Jenko. Vote 7-0.

Mr. Baldonieri made a motion, second by Mr. Jenko, to approve 911 Leasing's financing proposal for the purchase of the roll-off truck, with interest in the amount of 3.99% and the first payment due in February 2020, contingent upon Department and Community of Economic Development approval of the same pursuant to the Local Government Unit Debt Act. Approved 7-0.

Mr. Kelley made a motion, second by Mr. Jenko, to authorize the Solicitor to prepare, advertise, and submit all Local Government Unit Debt Act documentation to the Department and Community of Economic Development, requesting approval of the financing for the roll-off truck. Approved 7-0.

Mr. Forish made a motion, second by Mrs. Weller, to authorize the Solicitor, City Manager, and Consulting Engineer to prepare and present to Council an ordinance and all related materials to create and implement a Stormwater Management Program. Approved 7-0.

RESOLUTION 2019-21

A resolution of the City of Latrobe, Westmoreland County, authorizing the gas meter encroachment easement agreement with Krouse. Mr. Kelley moved to adopt this resolution, second by Mr. Baldonieri. Vote 7-0.

POLICE DEPARTMENT

RESOLUTION 2019-22

A resolution of the City of Latrobe, Westmoreland County, authorizing the City Manager to sign grant documents relative to the \$1,600 DUI grant for the purchase of new bullet proof vests. Mr. Bartels moved to adopt this resolution, second by Mr. Forish. Vote 7-0.

RESOLUTION 2019-23

A resolution of the City of Latrobe, Westmoreland County, approving the memorandum of understanding by and between the City of Latrobe Police Department and the Dr. Robert Ketterer Charter School. Mrs. Weller moved to adopt this resolution, second by Mr. Jenko. Vote 7-0.

UNFINISHED BUSINESS

Gerald Baldonieri, Deputy Mayor

- 1) Requested an update on the status of the radio tower which will be provided by Michael Gray.

Christine Weller, Council Member

- 1) Based on discussions with business owners in the community, she recommended that the bonfire light-up night be held on the same day as the Holly Jolly event. As most business owners did not have an opinion as to when the light-up night event was held, it was felt that both events should be held on the same night per requests of some of the residents. There were no issues with Chief John Sleasman nor Fire Chief Brasile as to whether the events were held in one day or two.

NEW BUSINESS

Holly Peton, City Secretary

- 1) The Latrobe Art Center requested the Daniel Tiger display as designed and created from students at EWCTC be on display at in the point in conjunction with Mister Rogers Family Day to be held on Saturday, June 8th, 2019.

OPEN FORUM FOR CITIZENS' REQUEST

None.

CITY MANAGER'S REPORT

- Currently working with TracyCo regarding health insurance renewal plans.
- There was a Managing Stormwater workshop held with good resident turnout from Latrobe and surrounding communities.

MAYOR'S REPORT

- Reminded everyone of the Memorial Day celebration on Monday, May 27th.
- Thanked Public Works for all of the hard work regarding the banner installation.

Mr. Bartels made a motion to adjourn, second by Mr. Baldonieri. Vote 7-0.

Regular Meeting of Council adjourned at 7:14 P.M.

Respectfully submitted,



Holly Peton, City Secretary