

LATROBE CITY COUNCIL
MONDAY, DECEMBER 10, 2018
LATROBE, PENNSYLVANIA

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence.

The City Secretary read Roll Call:

Deputy Mayor Gerald Baldonieri – present

Eric Bartels – present

Robert Forish – present

Jim Kelley – present

Christine Weller – present

Mayor Rosemarie Wolford – present

Also present were the following: Zachary Kansler, Solicitor; Michael Gray, Director of Public Works; Ann Powell, Zoning/Code Enforcement Officer; John Sleasman, Chief of Police; and John Brasile, Fire Chief.

Mr. Kelley moved to adopt the November 13, 2018 minutes, second by Mr. Forish. Vote 6-0.

Mr. Baldonieri moved to adopt the November 26, 2018 special voting minutes, second by Mrs. Weller. Vote 6-0.

BILLS PRESENTED FOR PAYMENT

Total Expenses	\$220,197.42
Total Payroll	<u>128,897.78</u>
GRAND TOTAL	\$349,095.20

REPORTS OF CITY OFFICERS FROM NOVEMBER 2018

Treasurer's Report

See attachment "A"

Police Report

See attachment “B”

Public Works Report

See attachment “C”

Fire Report

See attachment “D”

Code Report

See attachment “E”

Tax Collector’s Report

See attachment “F”

Mrs. Weller moved to approve the reports and bills presented for payment, second by Mr. Bartels. Vote 6-0.

CITIZENS’ REQUESTS (related to agenda)

James Miller, 127 East 4th Avenue

- Mr. Miller stated his support for the following:
 - 1) Mr. Ralph Jenko in consideration of the vacant Council Member position, and
 - 2) Approval of the stop sign at the intersection of Tyler and Tacoma.

COMMITTEE REPORTS

Finance Committee – Kelley, Wolford

No report. The 2019 budget will be discussed later in the meeting.

Public Safety and Fire Committee – Forish, Kelley

No report.

Public Works Committee – Baldonieri, Bartels

No report. Mr. Bartels stated a 2019 goal would be to perform an analysis on the Transfer Station to include revenue and expense, long-term investment, aging equipment and expansion.

Mr. Kelley questioned the sanitation contract bid deadline. Wayne Jones advised it was December 19th.

Personnel Committee – Baldonieri, Wolford

No report.

Events Committee – Weller

Mrs. Weller reported that the Holly Jolly and Light-Up Night Bonfire events were both successful.

GLSD Student Showcase Committee – Bartels

Adam Hoffman, a senior at Greater Latrobe Senior High School was presented with the Student Recognition award representing academic success, civil mindedness, and community service. This award was presented by Mr. Jonathan Mains, 11th & 12th Grade Principal at Greater Latrobe Senior High.

BOARD/AUTHORITY REPORTS

Latrobe Municipal Authority – No report.

Library Board – No report.

Parks & Recreation – Mr. Baldonieri reported a good turnout for the Turkey Trot 5K. He reminded about the 15th Annual Comedy Night, scheduled for January 26th, 2019 at 6:30 to be held at Huber Hall.

DEPARTMENT REPORTS

Public Works Department – Mike Gray, Director of Public Works

- 1) Per Westmoreland County engineers, Armstrong will be doing technical investigative drilling on the bridge by the brewery. Flaggers will be present and there will be single lane closures.

Police Department – John Sleasman, Chief of Police

- 1) Officer Micheal Wigand and Officer Ron Keslar were both appointed to Detective within the Latrobe Police Department.
- 2) The physical agility testing portion for the new police officer was held on Saturday, December 8th. The written exam will be held on Saturday, December 15th.
- 3) The “Damsel in Defense” safety event will be held at 6:00 p.m. in Council Chambers on Tuesday, December 11th.

Fire Department – John Brasile, Fire Chief

- 1) The Turkey Trot, Holly Jolly, and Light Up Bonfire events were incident-free.

Code Enforcement – Ann Powell, Code Enforcement Officer

- 1) Advised that residential winter safety measures were published in the newspaper the prior week.

ADMINISTRATION AND FINANCE DEPARTMENT

Mr. Bartels made a motion, second by Mrs. Weller, to appoint Ralph Jenko as a member of the City of Latrobe Council, term to expire December 31, 2019 to fill the vacant position due to the resignation of Mr. Jack Murtha. Approved 6-0.

ORDINANCE 2018-7

An ordinance of the City of Latrobe, County of Westmoreland and Commonwealth of Pennsylvania, fixing the tax rate for general City purposes and other purposes for the fiscal year beginning January 1, 2019, and ending December 31, 2019. Mr. Kelley moved to enact this ordinance, second by Mr. Forish, to approve this request. Vote 6-0.

ORDINANCE 2018-8

An ordinance of the City of Latrobe, County of Westmoreland and Commonwealth of Pennsylvania, adoption of the budget for fiscal year 2019. Mr. Forish moved to enact this ordinance, second by Mr. Baldonieri, to approve this request. Vote 6-0.

RESOLUTION 2018-48

A resolution of the City of Latrobe, Westmoreland County, approving the conservation partnership agreement with the Westmoreland County Conservation District. Mr. Kelley moved to adopt this resolution, second by Mr. Bartels. Vote 6-0.

RESOLUTION 2018-49

A resolution of the City of Latrobe, Westmoreland County, approving the agreement with Westmoreland County Transit Authority. Mr. Baldonieri moved to adopt this resolution, second by Mrs. Weller. Mr. Bartels questioned if the City received usage statements. Vote 5-0 (Mayor Wolford abstained).

Mr. Kelley made a motion, second by Mr. Bartels, to approve the meeting dates, as presented, for calendar year 2019 and authorizing the Solicitor to advise notice of the same. Approved 6-0.

Mr. Baldonieri made a motion, second by Mr. Bartels, to authorize the Solicitor to prepare an ordinance amending City of Latrobe Code Chapter 313 regarding storm and surface water flow. Approved 6-0.

POLICE DEPARTMENT

Mr. Baldonieri made a motion, second by Mr. Bartels, to authorize free on-street parking from December 15, 2018, through December 31, 2018. Vote 5-1 (Forish).

RESOLUTION 2018-50

A resolution of the City of Latrobe, Westmoreland County, approving the agreement with X32 Temple Canine Training, LLC for police canine maintenance training services for the City of Latrobe Police Department. Mr. Baldonieri moved to adopt this resolution, second by Mrs. Weller. Vote 6-0.

ORDINANCE 2018-9

An ordinance of the City of Latrobe, County of Westmoreland and Commonwealth of Pennsylvania, amending City of Latrobe Code Chapter 256, Vehicles and Traffic. Mr. Kelley moved to enact this ordinance, second by Mr. Baldonieri, to approve this request. Mr. Bartels went on record stating it was recommended pursuant to a study. Vote 6-0.

UNFINISHED BUSINESS

- 1) Eric Bartels requested an update on the Avenue D mid-street lighting issue raised by David Bolen at the November 13, 2018 meeting. Mike Gray advised he did look into it and it was determined by West Penn Power that if warranted, a light could be added at an additional cost. Chief Sleasman will have an officer check the street at night.
- 2) Mayor Wolford requested an update on the street light issue. Jim Kelley stated himself along with Eric Bartels, Wayne Jones, Jarrod Trunzo, and Tim Schultheis from Schultheis Electric did meet regarding the safety of the street lights with the following discussion points:
 - The street light that sparked was removed.
 - It was determined there were six (6) street lights in the downtown area without base covers, which the City's Public Works department fixed.
 - When Phase I (Main Street, Ligonier Street, Depot Street) is complete, every street light pole will be on a meter and circuit breaker.
 - Phase II and Phase II includes about 20 street lights and would require 4 to 5 meters. This will require a discussion with West Penn Power as their poles may be needed to house a meter.

Mayor Wolford also requested budget planning for future burying of exposed street light wires.

- 3) Mayor Wolford expressed concern that if the Latrobe Municipal Authority does not replace old lines while the streets are opened up during the 2020 PennDOT crosswalk project when the City has multimodal money to do additional paving to the streets, there will be damage due to old lines once the work is complete. She requested a meeting with LMA prior to meeting with PennDOT regarding this project.

NEW BUSINESS

- 1) Mrs. Weller would like for the committee to continue work on the Welcome Wagon project.
- 2) Mrs. Weller questioned the rules of the City to place signs. Ann Powell advised yard signs upon owner approval are allowed, but not along the path through the City. Solicitor Zach Kansler advised there were sign restrictions and Mike Gray restated that signs are not allowed on telephone poles.

OPEN FORUM FOR CITIZENS' REQUEST

- 1) James Miller, 127 East 4th Avenue
 - Mr. Miller stated people will continue putting up signs until they are fined for doing so.
 - Advised of another vacancy on the Zoning Hearing Board due to Ralph Jenko's appointment to Council. He stated there are now only three (3) members, all of which are needed for a quorum. He stated the need for publication of the Zoning Hearing Board vacancies.
- 2) Gerald Baldonieri asked Chief Sleasman about the traffic situation at the new Latrobe Elementary School. Chief Sleasman advised the first day of class was a little hectic, taking 28 minutes to get all students in the school, but was smoothed out by the end of the week and is now down to 16 minutes.
- 3) Eric Bartels questioned the Knox Box in the new elementary school. Chief Brasile stated the Knox Box in that school is keyed to the Fire Department within the City; however, the Administration Building is not. He would like to begin discussions in the beginning of the new year to have an ordinance for all commercial buildings in the

City be required to have a Knox Box to provide immediate access for first responders (fire, police, and EMS).

CITY MANAGER'S REPORT

None.

MAYOR'S REPORT

- 1) Mayor Wolford announced the new Latrobe Elementary School Open House scheduled for Saturday, December 15th.

Mr. Bartels made a motion to adjourn, second by Mr. Baldonieri. Vote 6-0.

Regular Meeting of Council adjourned at 7:33 P.M.

Respectfully submitted,
Holly Peton, City Secretary



A handwritten signature in black ink, appearing to read "Holly Peton", is written over a horizontal line.