

LATROBE CITY COUNCIL
MONDAY, MARCH 12, 2018
LATROBE, PENNSYLVANIA

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence.

The City Secretary read Roll Call:

Eric Bartels – present
Deputy Mayor Gerald Baldonieri – present
Robert Forish – present
Jim Kelley – absent
John Murtha – present
Christine Weller – present
Mayor Rosemarie Wolford – present

Also present were the following: Wayne Jones, City Manager; Zachary Kansler, Solicitor; Michael Gray, Public Works Director; Ann Powell, Zoning/Code Enforcement Officer; Jim Bumar, Chief of Police; John Brasile, Fire Chief.

Mrs. Weller moved to adopt the February 12, 2018 minutes, second by Mr. Bartels. Vote 6-0.

BILLS PRESENTED FOR PAYMENT

| | |
|----------------|-------------------|
| Total Expenses | \$308,873.40 |
| Total Payroll | <u>126,521.54</u> |
| GRAND TOTAL | \$435,394.94 |

REPORTS OF CITY OFFICERS FROM FEBRUARY 2018

Treasurer's Report

See attachment "A"

Police Report

See attachment "B"

Public Works Report

See attachment “C”

Fire Report

See attachment “D”

Code Report

See attachment “E”

Tax Collector’s Report

See attachment “F”

Mr. Murtha moved to approve the reports and bills presented for payment, second by Mr. Baldonieri. Vote 6-0.

CITIZENS’ REQUESTS (related to agenda)

None.

COMMITTEE REPORTS

Finance Committee – Wolford

No report.

Public Safety and Fire Committee – Forish, Kelley

No report.

Public Works Committee – Baldonieri, Bartels

Mr. Bartels reported that the committee met and discussed the potential need to use capital reserves for City Building maintenance to include the HVAC system and sections of roofing. Mayor Wolford asked for a list of these items.

Personnel Committee – Baldonieri, Murtha, Wolford

Mayor Wolford reported that the committee had a couple of meetings, and also requested a meeting with Wayne Jones and Chief Bumar immediately following tonight’s Council meeting.

Events Committee – Weller

Mrs. Weller reported on the following:

- 1) The Revitalization Committee will be planting trees on the Friday after Easter and is looking for volunteers;
- 2) Fred Rogers Family Day will be held June 9th; and
- 3) She encouraged citizens to look at the 2018 Spring/Summer *The Times* for other activities in the area.

GLSD Student Showcase Committee – Murtha

Mr. Murtha reported that the committee will meet next month.

BOARD/AUTHORITY REPORTS

None.

DEPARTMENT REPORTS

Public Works Department – No report.

Police Department – Chief Bumar reported on problems stemming from the bridge construction. Michael Gray met with PennDOT to discuss additional signs including active work zone signage which would double any potential fine, along with placing active duty police officers ahead of the bridge to re-route trucks who are not following posted detours. PennDOT will reimburse the City for salaries plus 5% for administrative costs.

Fire Department – Chief Brasile reported that it has been a busy year to date.

Code Enforcement – No report.

ADMINISTRATION AND FINANCE DEPARTMENT

Mrs. Weller made a motion seconded by Mr. Baldonieri to authorize the solicitor to prepare a lease agreement to lease the First Ward Park to the Latrobe-GLSD Parks & Recreation Commission, and to prepare and advertise an Ordinance approving the lease. Mr. Forish raised concern about the restriction of existing activities this would pose to the City. Mr. Kansler stated the lease will be prepared reserving certain rights for the City and will be distributed to Council prior to voting. Vote 6-0.

RESOLUTION 2018-13

Awarding the 2017 CDBG street paving project to Tresco Paving. Mr. Forish moved to adopt this resolution, second by Mr. Bartels. Vote 6-0.

RESOLUTION 2018-14

Authorizing the City of Latrobe to apply for a grant to the Pennsylvania Department of Environmental Protection to purchase a leaf vacuum and skid loader. Mr. Bartels moved to adopt this resolution, second by Mr. Baldonieri. Vote 6-0.

RESOLUTION 2018-15

Authorizing an official to the Pennsylvania Department of Community and Economic Development's municipal statistics program. Mr. Murtha moved to adopt this resolution, second by Mr. Forish. Vote 6-0.

RESOLUTION 2018-16

Authorizing enrollment in the Pennsylvania Department of Transportation DOTGRANTS program. Mr. Baldonieri moved to adopt this resolution, second by Mrs. Weller. Vote 6-0.

RESOLUTION 2018-17

Approving the Latrobe GLSD Parks & Recreation grant application to the Department of Conservation and Natural Resources. Mr. Bartels moved to adopt this resolution, second by Mr. Baldonieri. There was discussion regarding where the City-matched expenditures would be spent, and Wayne Jones suggested Craig Shevchik, Director of Parks & Recreation, be in attendance at the March 26th agenda meeting to address this concern. Mayor Wolford suggested the recommendation letter be approved, with the understanding that there would be further discussion prior to any project commencement. Vote 6-0.

RESOLUTION 2018-18

Authorizing official resolution Multimodal Transportation Fund Grant. This resolution would request a multimodal transportation fund grant of \$100,000 from DOT to be used for the improvement of three (3) Norfolk Southern Incorporation railroad underpasses in the City. Mr. Forish questioned the extent of repairs this grant would enable. Mr. Jones advised that this would be a reapplication of the grant as it was not awarded in 2017, and repairs would include sidewalks, railings, post repair, handicap accessibility. Mr. Murtha moved to adopt this resolution, second by Mr. Baldonieri. Vote 6-0.

RESOLUTION 2018-19

Appointing member to the Latrobe Planning Commission. Mrs. Weller moved to adopt this resolution, second by Mr. Bartels. Vote 6-0.

RESOLUTION 2018-20

Appointing member to the Latrobe Zoning Hearing Board. Mr. Baldonieri moved to adopt this resolution, second by Mrs. Weller. Vote 6-0.

POLICE DEPARTMENT

RESOLUTION 2018-21

Establishing a handicap parking space at 724 Chestnut Street. Mr. Bartels moved to adopt this resolution, second by Mr. Bartels. Vote 6-0.

UNFINISHED BUSINESS

Mayor Wolford advised Council that she signed a liquid fuels check which transferred restricted liquid fuels money from the General Fund to the Liquid Fuels Fund due to a 2014 finding.

Mr. Baldonieri questioned whether there were any new developments in regards to improvements to the courtyard plaza below the parking garage. Mr. Jones advised the tentative bid received totaled \$160,000 to redo courtyard, including adding a handicap ramp.

NEW BUSINESS

None.

OPEN FORUM FOR CITIZENS' REQUESTS

Shelly Gruss, 131 West Tacoma Avenue

- 1) Stated parking issues with both hospital employees and visitors parking in front of her house, at times leaving her household residents without available parking. She has already contacted hospital administration and security, and questioned Council if permit parking would be an option. Mayor Wolford stated it would be, but the permit holder would be responsible for calling in non-permit parking violations as it would not be patrolled.

Joyce Graham, 1008 Alexandria Street

- 1) Questioned whether Latrobe had a curfew as she was having problems with three-year-old children making noise and running in and out of a church outside of her house in the early mornings (2:00 – 4:00 A.M.). Mayor Wolford advised Ms. Graham that there was not a curfew and to call 911 if it happens again.

Ralph Jenko, 921 Walnut Street

- 1) Asked for background information on the necessity of the First Ward Park lease. Mr. Kansler stated that 1) it was historically thought there was a lease, and 2) the Parks & Recreation Commission would want to show legal possessory interest when applying for grants. Mr. Jones also advised that a lease also helps determine liability if there is an issue on the property.
- 2) Questioned why the pile-on by the bridge under construction was not removed during duration of construction. Mr. Forish advised that PennDOT will remove and replace after construction is complete per existing construction plans.
- 3) Stated that he could not find recent Council meeting minutes on the Latrobe City website. Mr. Jones advised that there are known website issues and the City is currently looking to revamp the website.

CITY MANAGER'S REPORT

Mr. Jones thanked Michael Gray and Ann Powell for their combined DEP grant work, stating that it initially included only a leaf vacuum; however, the scope expanded to include boxes and a skid loader.

MAYOR'S REPORT

Mayor Wolford reminded everyone that March 13th was election day. She also thanked and recognize Chief Bumar for his successful active shooter program that was open to the community.

Mr. Forish made a motion to adjourn, second by Mrs. Weller. Vote 6-0.

Regular Meeting of Council adjourned at 7:15 P.M.

Respectfully submitted,

Holly Peton, City Secretary


