

**LATROBE CITY COUNCIL**  
**MONDAY, JUNE 11, 2018**  
**LATROBE, PENNSYLVANIA**

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence.

The City Secretary read Roll Call:

Eric Bartels – present

Deputy Mayor Gerald Baldonieri – present

Robert Forish – present

Jim Kelley – present

John Murtha – present

Christine Weller – present

Mayor Rosemarie Wolford – present

Also present were the following: Wayne Jones, City Manager; Zachary Kansler, Solicitor; Mike Gray, Director of Public Works; and Jim Bumar, Chief of Police.

Mr. Bartels moved to adopt the May 14, 2018 minutes, second by Mrs. Weller. Vote 7-0.

**BILLS PRESENTED FOR PAYMENT**

Total Expenses	\$283,954.42
Total Payroll	<u>128,555.40</u>
GRAND TOTAL	\$412,509.82

**REPORTS OF CITY OFFICERS FROM MAY 2018**

**Treasurer's Report**

See attachment "A"

**Police Report**

See attachment "B"

**Public Works Report**

See attachment "C"

**Fire Report**

See attachment "D"

**Code Report**

See attachment "E"

**Tax Collector's Report**

See attachment "F"

Mr. Murtha moved to approve the reports and bills presented for payment, second by Mr. Kelley. Vote 7-0.

**CITIZENS' REQUESTS (related to agenda)**

Mr. David Moyer, Latrobe Manor

- Mr. Moyer was present to raise his concerns regarding the condition of handicap ramps in the City. It was confirmed that PennDOT will begin road repairs in June 2019, at which time the ramps will be addressed. Mayor Wolford advised that Mike Gray, Director of Public Works, would be in touch with PennDOT to discuss any potential short-term fixes.

**COMMITTEE REPORTS**

Finance Committee – Wolford

No report.

Public Safety and Fire Committee – Forish, Kelley

No report.

Public Works Committee – Baldonieri, Bartels

No report.

Personnel Committee – Baldonieri, Murtha, Wolford

Mayor Wolford reported that the Chief of Police position has been advertised through the Pennsylvania Chiefs of Police Association. The Department of Public Works will begin interviewing for their current opening due to a retirement.

Events Committee – Weller

Mrs. Weller said that Mr. Rogers Day was a success.

GLSD Student Showcase Committee – Murtha

No report.

## **BOARD/AUTHORITY REPORTS**

Latrobe Municipal Authority – No report.

Library Board – No report. Mr. Bartels reminded all of the summer reading program for both kids and adults.

Parks & Recreation – No report.

## **DEPARTMENT REPORTS**

### Public Works Department

- 1) The Parking Garage inspection was complete with no major issues reported. All noted repairs will be addressed in the future and budgeted for accordingly.
- 2) The Westmoreland Conservation District will be applying for a grant on behalf of the City to be used for bank stabilization at the Transfer Station.

Police Department – Police Chief Jim Bumar reported the department has implemented a new four (4) hour firearms training to include an interactive shoot and a night shoot, which both go along with law implications and use of force implications.

Fire Department – No report.

Code Enforcement – No report.

## **ADMINISTRATION AND FINANCE DEPARTMENT**

### **ORDINANCE 2018-5**

An ordinance of the City of Latrobe, County of Westmoreland and Commonwealth of Pennsylvania, accepting the donation of 609 Miller Street, Latrobe PA to the City of Latrobe. Mr. Kelley moved to enact this ordinance, second by Mr. Forish, to approve this request. Discussion involved what the City would do with the property. Wayne Jones advised it would be sold. Vote 7-0.

## **PUBLIC WORKS**

### **RESOLUTION 2018-27**

A resolution of the City of Latrobe, Westmoreland County awarding the 2018 Hot Mix Paving Project contract to A. Liberoni, Inc. Mr. Forish moved to adopt this resolution, second by Mr. Baldonieri. Vote 7-0.

### **ORDINANCE 2018-6**

An ordinance of the City of Latrobe, County of Westmoreland and Commonwealth of Pennsylvania, amending Chapter 305 of the City of Latrobe code regarding the collection of leaf waste. Mr. Bartels moved to enact this ordinance, second by Mr. Baldonieri, to approve this request. Mr. Forish confirmed that leaf waste could be kept loose or put in biodegradable bags. Vote 7-0.

## **UNFINISHED BUSINESS**

Mr. James Kelley, Council Member

- 1) 600 Main Street – Mr. Kelley questioned the status of the City’s request to purchase this lot from Land Bank. Wayne Jones advised the lot is still with Land Bank, and they will continue to try and find a buyer.
- 2) Grant Committee – Mr. Kelley would like to have the company that will be considered to write grants for the City attend an agenda meeting. Mr. Jones will confirm their availability.

Mayor WOLFORD

- 1) Municipal Liens – Zachary Kansler, Esq. explained the lien process and advised that he is currently in the process of filing the City’s municipal claims. Mr. James Kelley advised a municipal claim can be maintained for three (3) years. There was discussion regarding all-inclusive billing for water, sewage and trash to help enforce non-delinquent accounts.

## **NEW BUSINESS**

No report.

## **OPEN FORUM FOR CITIZENS' REQUEST**

None.

## **CITY MANAGER'S REPORT**

Wayne Jones reminded Council that PennDOT will be holding a public meeting on Thursday, June 28<sup>th</sup> at 5:00 P.M. to discuss the two-day Route 981 road closure for repairs to the Unity Run Bridge.

## **MAYOR'S REPORT**

- Saturday, June 16<sup>th</sup> is the 25<sup>th</sup> anniversary for Relay for Life. Opening ceremonies are at 10:00 A.M., and all are invited.
- Saturday, June 9<sup>th</sup> was Mr. Rogers Day. Mayor Wolford thanked the Police, Public Works, City employees, and the Fire Department for all of their work with this event. She encouraged all to see the new Mr. Rogers film, *Won't You Be My Neighbor?*.
- Mayor Wolford asked Chief Bumar about the pillar in the road when crossing the bridge into town, and whether it would be redone. PennDOT thought it was a safety hazard; however, it was discussed that there is a need for traffic guidance in that location. She also wanted to reinforce that the City is being reimbursed for police officer time when working truck detail during bridge construction.
- Mayor Wolford questioned the status of the street light banner project. Wayne Jones advised it would be readdressed.

Mr. Murtha made a motion to adjourn, second by Mr. Forish. Vote 7-0.

Regular Meeting of Council adjourned at 7:20 P.M.

Respectfully submitted,  
Holly Peton, City Secretary

