

LATROBE CITY COUNCIL
MONDAY, FEBRUARY 12, 2018
LATROBE, PENNSYLVANIA

Mayor Wolford called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Wolford asked all to rise for the Pledge of Allegiance.

Mayor Wolford asked all for a moment of silence.

The City Secretary read Roll Call:

Eric Bartels – present
Deputy Mayor Gerald Baldonieri – present
Robert Forish – present
Christine Weller – present
Jim Kelley – present
John Murtha – present
Mayor Rosemarie Wolford – present

Also present were the following: Wayne Jones, City Manager; Zachary Kansler, Solicitor; Michael Gray, Public Works Director; Ann Powell, Zoning/Code Enforcement Officer; Jim Bumar, Chief of Police; John Brasile, Fire Chief.

Mr. Forish moved to adopt the January 8, 2018 minutes, second by Mr. Kelley. Vote 7-0.

BILLS PRESENTED FOR PAYMENT

Total Expenses	\$242,281.05
Total Payroll	<u>186,000.08</u>
GRAND TOTAL	\$428,281.13

REPORTS OF CITY OFFICERS FROM JANUARY 2018

Treasurer's Report

See attachment "A"

Police Report

See attachment "B"

Public Works Report

See attachment "C"

Fire Report

See attachment's "D"

Code Report

See attachment's "E"

Tax Collector's Report

See attachment "F"

Mr. Murtha moved to approve the reports and bills presented for payment, second by Mr. Kelley. Vote 7-0.

CITIZENS' REQUESTS (related to agenda)

None.

COMMITTEE REPORTSFinance Committee – Wolford

No report.

Public Safety and Public Works Committee – Bartels, Forish

No report. The committee will be meeting in March.

Personnel Committee – Murtha, Wolford

No report.

Events Committee – Baldonieri, Murtha

No report.

Parking Committee – Baldonieri, Bartels, Forish

No report.

GLSD Student Showcase Committee – Murtha

No report.

BOARD/AUTHORITY REPORTS

Mayor Wolford recognized and thanked her father, Mr. Charlie Moff, for his 35 years of service on the Latrobe Municipal Authority Board following his recent retirement. She also announced her term on the Parks and Recreation Board is now up. A new board member will be reported. No other reports.

DEPARTMENT REPORTS

Public Works Department – Michael Gray, Director of Public Works briefed on the weather challenges over the past couple of months and thanked his crew for all of their hard work and time. The City is also currently working with Latrobe Municipal Authority regarding a collapsed pipe and water drainage near Roma Italiano. Once this issue is resolved, flooding issues on Avenue A, Wagner Street, and Ligonier Street will be minimized. Mayor Wolford thanked Mike and his department for their hard work.

Police Department – No report.

Fire Department – No report.

Code Enforcement – No report.

ADMINISTRATION AND FINANCE DEPARTMENT

ORDINANCE 2018-1

Establishing wages, hours and fringe benefits of positions of the City of Latrobe for fiscal year 2018. Mr. Kelley moved to enact this ordinance, second by Mr. Bartels. Vote 7-0.

RESOLUTION 2018-7

Authorizing the City Secretary to be the liaison between the City and Berkheimer to request and receive confidential tax information. Mr. Forish moved to adopt this resolution, second by Mrs. Weller. Vote 7-0.

RESOLUTION 2018-8

Appointing member to the Latrobe Industrial Development Authority Board. Mr. Baldonieri moved to adopt this resolution, second by Mr. Bartels. Vote 7-0.

RESOLUTION 2018-9

Appointing the first of two new members to the Latrobe Municipal Authority Board. Mr. Kelley moved to adopt this resolution, second by Mr. Bartels. Vote 7-0.

RESOLUTION 2018-10

Appointing the second of two new members to the Latrobe Municipal Authority Board. Mrs. Weller moved to adopt this resolution, second by Mr. Forish. Vote 7-0.

RESOLUTION 2018-11

Appoint member to the Latrobe Planning Commission. Mr. Bartels moved to adopt this resolution, second by Mrs. Weller. Vote 7-0.

RESOLUTION 2018-12

Appointing alternate delegate to the Westmoreland County Tax Collection Committee. As there was no applicant, Mayor Wolford made a motion to appoint council member Mr. James Kelley, second by Mr. Murtha. Vote 6-0 (Mr. Kelley did not vote).

ORDINANCE 2018-2

Amending Section 3-48 of Chapter 3 of the Administrative Code fee schedules, specifically Schedule "C", transfer station service rates. Mr. Baldonieri moved to enact this ordinance, second by Mr. Forish. Vote 7-0.

POLICE DEPARTMENT

ORDINANCE 2018-3

Amending Chapter 256, Vehicles and Traffic, temporarily reducing the cost of parking garage rooftop permits April 1st through September 30th. Mr. Kelley moved to enact this ordinance, second by Mr. Bartels. Vote 7-0.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mayor Wolford discussed both existing and new committees within City Council, and made the following appointments:

- Finance – Mr. Kelley, Mayor Wolford
- Public Safety and Fire (NEW) – Mr. Forish, Mr. Kelley
- Public Works – Mr. Baldonieri, Mr. Bartels
- Personnel – Mr. Baldonieri, Mr. Murtha, Mayor Wolford
- Events – Mrs. Weller
- GLSD Showcase – Mr. Murtha

Mayor Wolford also made the following City Council Representative appointments:

- Adam’s Memorial Library Board – Mr. Bartels
- Parks and Recreation Commission – Mr. Baldonieri
- Revitalization Committee – Mrs. Weller

OPEN FORUM FOR CITIZENS’ REQUESTS

Joyce Graham, 1008 Alexandria Street

- 1) Stated she had trouble finding out when City Council meetings were held. She was advised the meetings were published in the Latrobe Bulletin, listed on the City’s website, and also advertised on the electronic sign outside of the City building.
- 2) Inquired as to whether City of Latrobe residents can participate on committees and was advised yes. Mayor Wolford stated the City is always looking for citizen input and welcomed attendance at the Council meetings.
- 3) Raised a concern with the City’s police department and their speed down city streets as it relates to child safety. Mayor Wolford advised she would look into it.

Mayor Wolford questioned whether there were any additional vacant Board and Authority positions available. She was advised they were all filled. She also mentioned Mr. Fournier, who was just appointed to the Latrobe Municipal Authority, planned to attend tonight’s meeting. He is a Superintendent in Monroeville and just recently moved to the City.

CITY MANAGER’S REPORT

Mr. Jones reported that bridge construction will begin in the following week, including gas lines that will be replaced when there are two consecutive days of nice weather. Mr. Kelley

questioned any changes to the previous completion timeline. Mayor Wolford said the target is still the end of May, but it is weather dependent.

MAYOR'S REPORT

No report.

Mr. Kelley made a motion to adjourn, second by Mr. Bartels. Vote 7-0.

Regular Meeting of Council adjourned at 7:03 P.M.

Respectfully submitted,
Holly Peton, City Secretary

A handwritten signature in black ink, appearing to read "Holly Peton", is written over a horizontal line.